

December 5, 2012

Dear Participant:

We are looking forward to working with you in preparing a vision for the future quality of life in Carroll County.

Our next meeting will be on **Friday, January 18, from 8:30 – 12:30** at the Library Meeting Room in New Windsor.

We will begin the meeting by doing some visioning exercises in order to ensure that we are capturing ideas from the leadership team Commissioner Howard named to develop a vision for Carroll 2030. Following that, you will be asked to work with your cluster representatives to develop a Show & Tell presentation for the **April 19** meeting. Each cluster will be given 30 minutes to present at that meeting. AV support will be provided.

Following each presentation, we will look for partnership opportunities as we start to determine what initiatives we want to include in Carroll 2030. Our goal is to present the completed document to the Board of Commissioners in January 2014, with a recommendation for a process to implement.

Following are the Clusters. At the January meeting, we will give each Cluster group time to meet to determine a plan of action for the April presentation, and to identify data and other information and support you will need in order to develop your presentation.

- **Education**
 - Carroll County Public Schools – Steve Guthrie
 - Carroll Community College- Faye Pappalardo
 - Carroll County Public Library – Lynn Wheeler

- **Public Safety**
 - Sheriff's Department – Phil Kasten
 - CCVESA/Fire Companies/EMS – Steve Wantz

- **Business/Agriculture/Environment**
 - Business
 - Lou Toth, LT Engineering, Inc.
 - Jack Tevis, Tevis Oil
 - Mike McMullin, CC Chamber of Commerce
 - Agriculture
 - Joe Kuhn, CC Farm Bureau
 - Melvin Baile, CC Farm Bureau
 - Environment
 - Don West, Waste Not! Carroll

- **Housing/Infrastructure**
 - Road
 - Utilities

Technology
Steve Powell, CC Government
Transportation
Louise Tinkler, CATS

- **Municipalities**
Marge Wolf, City Administrator, Westminster

- **Health & Well Being**
Carroll Hospital Center
Lorna Rice, Carroll Hospice
Social Services/Non-Profits
Lynn Davis – CCYSB
Jack Vallejo, Department of Social Services
Senior Services
Elizabeth MacDougall, CC Commission on Aging

- **Art/Culture/Recreation**
Jane Sewell, Union Mill Homestead
Joyce Muller, McDaniel College

Karen Merkle and Roberta Windham will serve as at-large members of the Task Force.

In preparing your presentation for April, we suggest that you:

- Review planning projections (these were sent by Roberta Windham earlier and will be included on a supporting Carroll 2030 web page.)
- Study your own strategic plans, and research those of others in the same area of business/service.
- Review the ideas coming from the visioning exercises we will do at the January meeting.
- Think beyond adequate.
- Look for and propose partnership opportunities.

Meeting Dates:

In order to accomplish all the work that needs to be done, we will begin by meeting quarterly, on Fridays from 8:30 – 12:30, starting in January; however, depending on our progress, we may need to increase that to every other month. Here are set meeting dates:

- **Friday, January 18, 8:30 – 12:30**

- **Friday, April 19, 8:30 – 12:30**

- **Friday, July 19, 8:30 – 12:30**

- **Friday, October 18, 8:30 – 12:30**

Thanks, we look forward to this exciting journey together!

Sincerely,

Lou Toth
Lynn Wheeler
Carroll 2030 Co-Chairs